

To have your electric bill automatically charged to your credit or debit card each month, please follow the directions below:

1. Auto-pay with a credit/debit card must be set up through SmartHub, online portal. If you are already registered go to <https://howardelectric.smarthub.coop> and sign in. If you are not registered, create an account by following the instructions at this link: [SmartHub Registration Instructions](#).
2. Once you are logged in, click "Billing and Payments" in the top ribbon.

Howard Electric Cooperative  
A Touchstone Energy Cooperative

Home **Billing & Payments** My Profile My Usage Contact Us

**Quick Links**  
I want to...  
• Pay My Bill  
• View Billing History  
• View Usage  
• Get Help

Available on the App Store  
ANDROID APP ON Google play

Find us on Facebook  
Howard E...  
Like Page

**View and Manage My Usage**  
**We've improved your usage management tools!**  
**Key Features**  
Analyze and understand usage trends to find ways to cut back.  
Create and track a monthly budget to avoid unexpected high utility bills.  
Set a point or range in time to compare differences in usage.  
And much more.  
Check out all the great My Usage features! [Start Now >](#)

**Communication / Alerts**  
**Daily Usage Information**  
The daily usage may vary slightly from what was taken.

**Account Overview**

<b>HOWARD ELECTRIC CO-OP</b>	Next Due: <b>12/10/2015</b> <a href="#">View Bill &gt;</a>	Amount: <b>Paid</b>
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Account	Date Due	Amount
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3. Then click "Auto Pay Accounts" in the gray box on the left hand side of the screen.

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**Billing & Payments**  
Billing History  
Payment History  
**Auto Pay Accounts**

**HOWARD ELECTRIC CO-OP**  Select/Unselect All

Total amount may differ from your statement due to

Account	Date Due	Total Due
<b>ELECTRIC SERVICE</b> Account: [redacted] PO BOX 391, FAYETTE, MO <a href="#">View Usage &gt;</a>	<b>12/10/2015</b>	<b>Paid</b>

Thank You [View Bill >](#)

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4. Click the "Sign Up For Auto Pay" link under the Actions column.

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Log Out Home Help [Pay Now >](#)

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**Billing & Payments**  
Billing History  
Payment History  
**Auto Pay Accounts**

HOWARD ELECTRIC CO-OP	Accounts	Auto Pay Method	Actions
<b>ELECTRIC SERVICE</b> Account: [redacted] PO BOX 391, FAYETTE, MO		None	<a href="#">Sign Up For Auto Pay &gt;</a>

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Call Us: (660)248-3311  
Version 2.203

5. This will bring up a drop-down menu. Select whichever payment type you want the autopay to be set up with. Notice there is also an option to use an existing payment method that may be saved on your account.
6. If you select Credit/Debit Card or Checking Account a pop up window will appear. Enter your card or bank information in this screen and click "Submit."